

Terms of Reference for West African Alliance Local Experts

CALL FOR APPLICATIONS: WAA LOCAL EXPERTS

WEST AFRICAN ALLIANCE LOCAL EXPERTS

Please apply before **15.04.2025**

Background

Please visit our website page for additional information: <https://westafricanalliance.org/>

The West African Alliance on carbon markets and carbon finance (WAA) was officially launched in 2017 as a regional platform aimed at fostering carbon markets and result-based climate finance in west Africa. The West African Alliance's vision is that **West African countries have the institutional capacity and support network for long-term engagement with carbon markets** and climate finance.

As an initiative created by and for West African countries, the Alliance is driven by the needs of its members and strongly rooted in the sub-region. The political partner institutions designate members of the Alliance (focal points) who collaborate with the consortium to deliberate on shared policies, mutual interests, strategies concerning carbon markets and climate finance, as well as knowledge exchange. The political partners and the consortium are collaboratively developing standardized approaches for implementing mitigation activities and Nationally Determined Contributions (NDCs) in the West African sub-region.

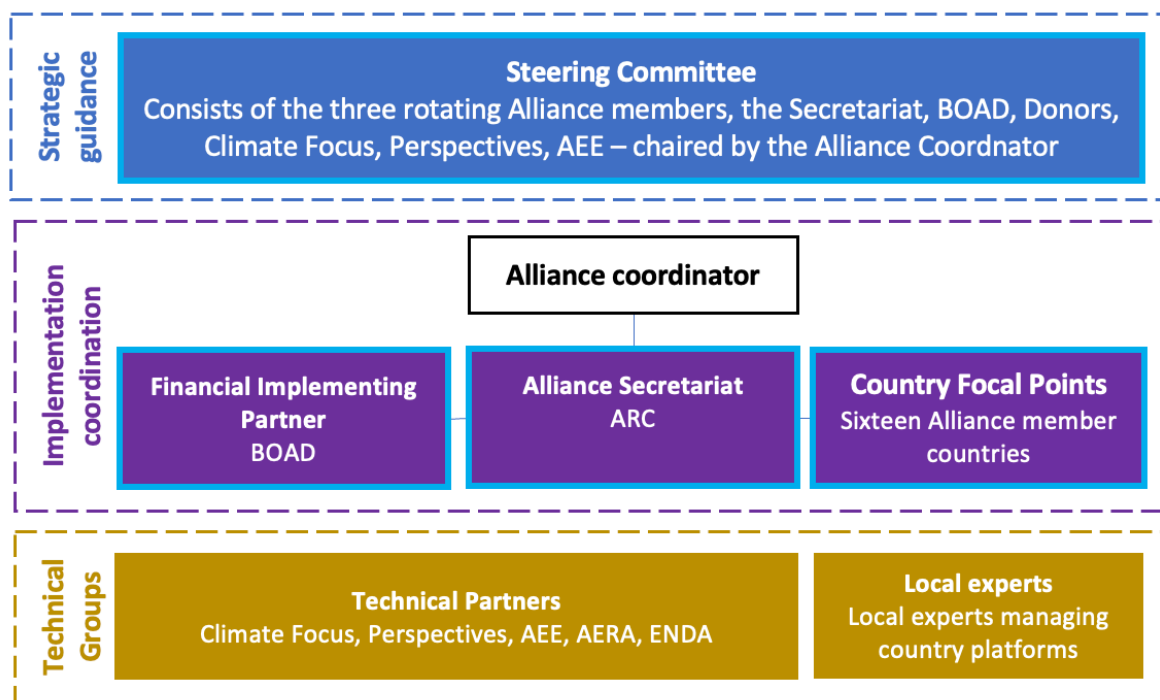
To achieve this outcome, the Alliance undertakes activities to foster sub-regional coordination and cooperation, enhance access to finance for West African mitigation projects and programmes and support national Article 6 readiness efforts in its sixteen member countries. The West African Development Bank (BOAD) is the financial host partner and trustee of the Alliance and receives support from the UNFCCC/RCC Lomé unit.

Governance Structure

The Alliance is a multi-stakeholder initiative and serves as a regional platform for knowledge exchange, capacity building, and policy dialogue, bringing together

government agencies, private sector entities, financial institutions and non-state actors to collaborate on climate action efforts. Different bodies have been set up to operate the Alliance and have diverse roles and responsibilities. These bodies include the secretariat, led by the coordinator, who is in charge of managing the Alliance; the steering committee, guiding the operations of the Alliance; a financial host partner and trustee to support the operations of the Alliance; and technical partners that provide technical assistance to the work of the Alliance.

Organisational structure of the Alliance



Context for hiring local experts

Now in its third phase of implementation (2024-2028), the Alliance builds on the success of its two previous funding phases (2017-2020; 2020-2024), to deepen in-country work as well as sub-regional cooperation. A key priority remains supporting WAA focal points in advancing national Article 6 readiness, which continues to be a central objective of the Alliance. This requires a collaborative and localised approach that empowers member countries to address their unique challenges and seize opportunities while simultaneously fostering regional and sub-regional synergies.

Against this backdrop, the process of hiring local experts represents a strategic step toward realising this vision. The selected experts will be well-positioned to work alongside partners and the Alliance Secretariat in identifying needs and ensuring that Article 6 readiness activities are effectively integrated into national strategies while fostering enhanced opportunities for multi-country collaboration and engagement.

Scope of work

The local experts will undertake the following responsibilities:

1. Support to Alliance country focal points and country clusters
 - Assist WAA focal points (FPs) in formulating detailed and well-structured support requests related to the implementation of Article 6 readiness activities.
 - Facilitate the engagement between focal points, the WAA Secretariat and WAA technical partners to ensure alignment with global best practices and standards.
 - Support groups of countries (clusters) including the implementation of activities within clusters.
2. Support to West African Alliance national stakeholder platforms
 - Contribute to the development, implementation and regular updates of national platforms in WAA countries.
 - Leverage resources available on the West African Alliance website.
3. Development of reports and resources
 - Support the WAA technical partners in preparing reports and technical resources in response to specific requests from the WAA focal points.
4. Facilitation of in-country workshops
 - Support with the organisation of national or sub-regional workshops in collaboration with the WAA Secretariat and technical partners under the guidance of the Alliance Secretariat.
 - Support with logistical arrangements, ensure effective participation of countries and support with the preparation of post-workshop reports summarizing outcomes and recommendations.
5. Participation in Alliance meetings and relevant regional events, as needed
 - Actively participate in WAA implementation meetings to provide insights and updates on cluster and national level activities.
 - Attend virtual consultations with the WAA implementation group as required to discuss progress and challenges.

Qualifications and experience

The local experts should possess the following:

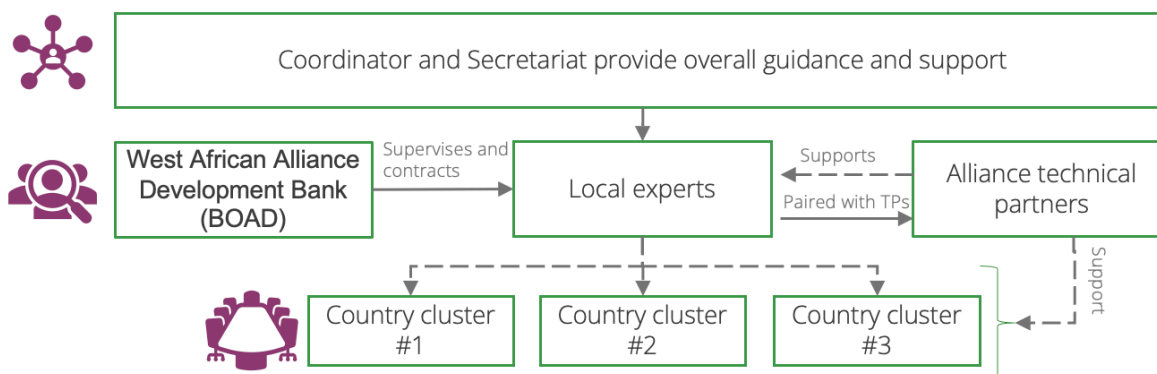
- Master's or advanced degree in environmental policy, international relations, climate finance or related field.
- Interest in carbon markets and climate finance. Prior experience is considered an asset.
- Individuals with a strong or emerging network among relevant national climate policy stakeholders.
- Strong analytical and report writing skills.
- Proactive individuals that can work independently and as part of a team
- Familiarity with regional climate policy frameworks in West Africa.
- Experience organising and facilitating workshops or meetings with a large number of stakeholders.

- Excellent communication skills in English. Fluency in French will be required for one of the local experts. Portuguese or local languages is considered an asset.

Reporting and coordination

The local experts will be hosted by ARC Holding, based in Dakar, Senegal.

The local experts will report to the West African Alliance Secretariat and work closely with country focal points, technical partners and BOAD. Regular coordination meetings and progress updates will be required to ensure effective



implementation of activities.

Expected duration of engagement and level of effort

Full-time or part-time engagement for 6 months with option of extension to a permanent contract until January 2028 with possibility of extension to July 2028.

A competitive remuneration package will be offered depending on the applicant's qualifications and years of experience.

Location

Remote position with potential opportunities for travel to member countries and to training workshops abroad.

Only applicants from West African member countries will be considered. Female candidates are strongly encouraged to apply.

Please send your application email to the following individuals:

- hndiaye@boad.org
- Jdosseh400@outlook.com