

Terms of Reference for West African Alliance Roster of Experts

CALL FOR APPLICATIONS: WAA EXPERTS ROSTER

WEST AFRICAN ALLIANCE EXPERTS ROSTER, ACROSS VARIOUS
GEOGRAPHICAL LOCATIONS

*Please apply before **15.04.2025***

Background

Please visit our website page for additional information: <https://westafricanalliance.org/>

The West African Alliance on carbon markets and carbon finance (WAA) was officially launched in 2017 as a regional platform aimed at fostering carbon markets and result-based climate finance in west Africa. The West African Alliance's vision is that **West African countries have the institutional capacity and support network for long-term engagement with carbon markets** and climate finance.

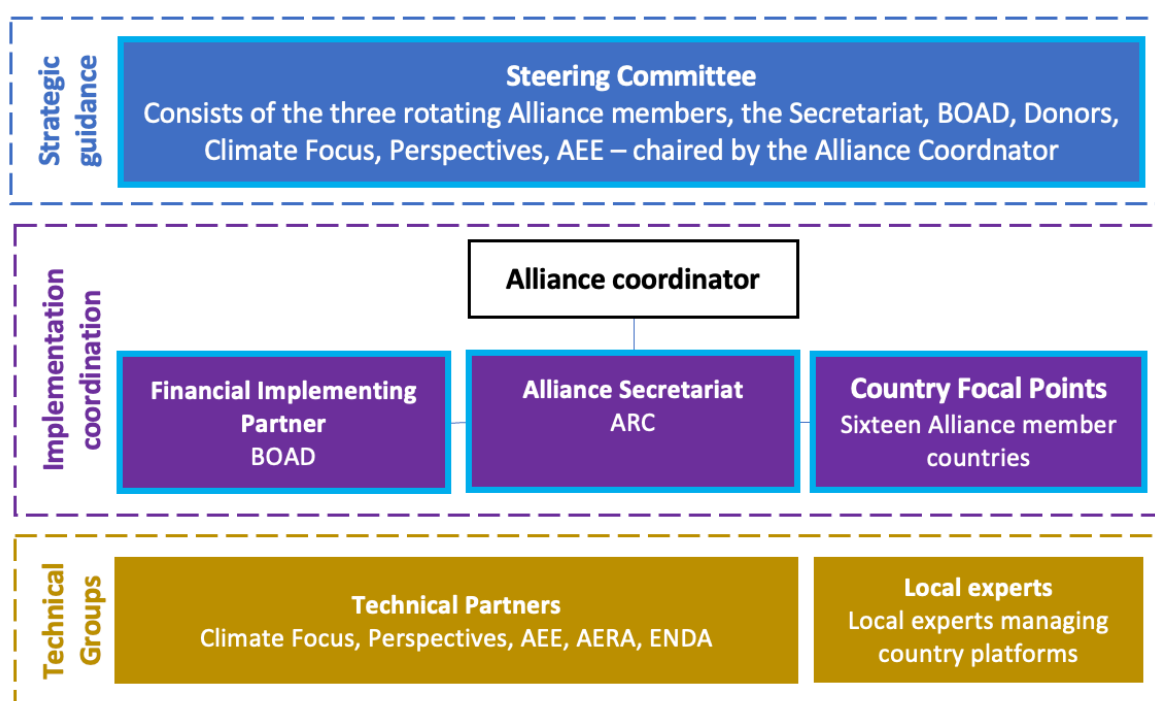
As an initiative created by and for West African countries, the Alliance is driven by the needs of its members and strongly rooted in the sub-region. The political partner institutions designate members of the Alliance (focal points) who collaborate with its strategic and technical partners to deliberate on shared policies, mutual interests, strategies concerning carbon markets and climate finance, as well as knowledge exchange. The Alliance is collaboratively developing standardized approaches for implementing mitigation activities and Nationally Determined Contributions (NDCs) in the West African sub-region.

To achieve this outcome, the Alliance undertakes activities to foster sub-regional coordination and cooperation, enhance access to finance for West African mitigation projects and programmes and support national Article 6 readiness efforts in its sixteen member countries. The West African Development Bank (BOAD) is the financial host partner and trustee of the Alliance and receives support from the UNFCCC/RCC Lomé unit.

Governance Structure

The Alliance is a multi-stakeholder initiative and serves as a regional platform for knowledge exchange, capacity building, and policy dialogue, bringing together government agencies, private sector entities, financial institutions and non-state actors to collaborate on climate action efforts. Different bodies have been set up to operate the Alliance and have diverse roles and responsibilities. These bodies include the secretariat, led by the coordinator, who is in charge of managing the Alliance; the steering committee, guiding the operations of the Alliance; a financial host partner and trustee to support the operations of the Alliance; and technical partners that provide technical assistance to the work of the Alliance.

Organisational structure of the Alliance



Context for forming a roster of experts

Now in its third phase of implementation (2024-2028), the Alliance builds on the success of its two previous funding phases (2017-2020; 2020-2024), to deepen in-country work as well as sub-regional cooperation. A key priority remains supporting WAA countries and focal points in advancing national Article 6 readiness, which continues to be a central objective of the Alliance. This requires providing technical and legal expertise to countries to address their unique challenges and needs.

Against this backdrop, the process of creating a West African Alliance roster of experts represents a strategic step toward realising this vision. The selected experts will be well-positioned to work alongside partners and the Alliance Secretariat in responding to tailored needs of Alliance members and ensuring that these needs

are effectively integrated into national strategies for Article 6 operationalization while fostering enhanced opportunities for multi-country collaboration and engagement.

Specific areas of expertise sought for

The WAA is seeking experts with specialized skills in one of the following areas: technical expertise related to the operationalization of carbon market frameworks, or legal expertise related to carbon markets, all crucial for supporting the implementation of carbon market mechanisms under Article 6 of the Paris Agreement within the sub-region. Specifically, relevant topics within the areas of expertise sought include, but are not limited to:

- **Technical** expertise and experience in UNFCCC reporting processes, managing national inventory, registry development, MRV processes, quantifying mitigation potential, developing abatement cost curves, conducting technical needs assessments, and preparing project design documentation, carbon market transactions (e.g. host country authorizations processes, approving methodologies, VVBs), and ensuring operational compliance with the requirements of Article 6.
- **Legal** expertise and experience in drafting and amending carbon market regulations, revising national climate legislation, and integrating Article 6 into national laws to ensure compliance with international standards and ensure legal coherence.
- **Financial analysis** including expertise in project finance, climate finance or impact finance.

Please note that applicants do not need to be familiar with all aspects of a given specialization. Extensive expertise in a specific area of focus (e.g. such as inventory expertise), is highly relevant. Candidates with this type of focused experience are encouraged to apply.

Scope of work

The roster of experts will provide a range of advisory services to West African Alliance member countries. Any other reporting lines and working relationships will be specified at the time of contracting for a specific assignment.

When demand arises in a particular thematic area, pre-selected consultants will be called upon to provide demand-driven services. The range of tasks for the consultant include but are not limited to:

1. Support to Alliance country focal points and country clusters
 - Provide targeted technical or legal support to Alliance member countries based on the expert's qualifications.
 - Provide technical or legal training and capacity building activities through workshops or trainings.

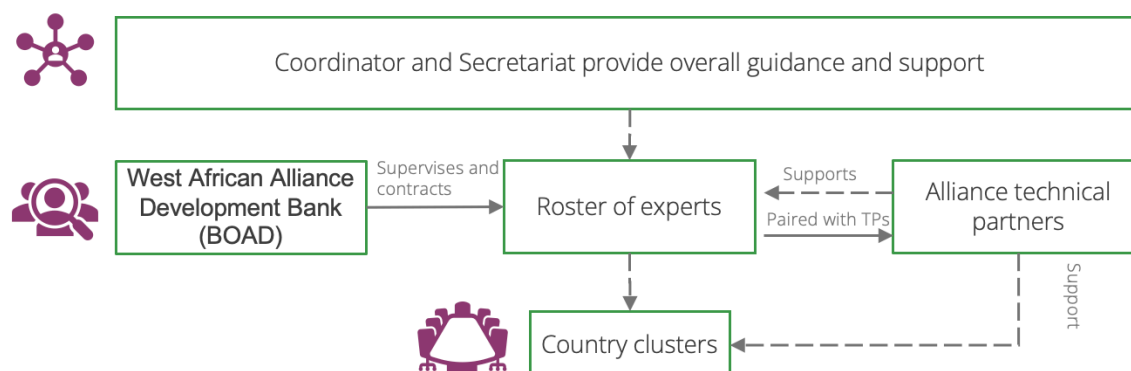
- Provide technical support to Alliance member countries in setting up National Carbon Markets Platforms in all member countries.
2. Development of strategic of policy papers
 - Support the WAA technical partners in preparing reports and technical resources in response to specific requests from the WAA focal points based on their specific area of expertise.
 3. Participation in Alliance meetings, workshops and relevant regional events, as needed
 - Actively participate in WAA implementation meetings to provide specific expertise.
 - Attend virtual consultations with the WAA implementation group as required to discuss progress and challenges.

Qualifications and experience

The experts should possess the following:

- Master’s or advanced degree in environmental policy, international relations, climate finance, law or related field.
- At least 5 years of progressively responsible work experience at the national or international level in climate policies, international climate agreements (e.g., CDM, Paris Agreement, Article 6 mechanisms), legal expertise or technical expertise or carbon markets/climate finance.
- At least 3 years of specialised knowledge in the thematic area (technical or legal) of interest.
- Strong interest in carbon markets and climate finance. Prior experience is considered an asset.
- Individuals with a strong or emerging network among relevant national climate policy stakeholders.
- Excellent oral and written skills.
- Proactive individuals that can work independently and as part of a team
- Familiarity with regional climate policy frameworks in West Africa.
- Experience organising and facilitating workshops or meetings with many stakeholders.
- Willingness to travel internationally
- Excellent communication skills in English. Fluency in French is strongly encouraged. Portuguese or local languages is considered an asset.

Reporting and coordination





The roster of experts will be hosted by ARC Holding, based in Dakar, Senegal.

The experts will report to the West African Alliance Secretariat and work closely with country focal points, technical partners and BOAD. Regular coordination meetings and progress updates will be required to ensure effective implementation of activities.

Contracting arrangements

- Entry into the roster system does not necessarily mean a guaranteed contract with the West African Alliance. This will depend on forthcoming needs.
- A specific Terms of Reference outlining the outputs for each assignment will be provided and an individual fixed-term contracts will be issued to the consultant, detailing the timeframe and deadlines for the assignment. Conditions of a particular assignment may be negotiable.

Payments: Payment will be made upon satisfactory delivery of the agreed services, as specified in the contract with the West African Alliance.

The roster of experts will remain active until January 2028 with possibility of extension to July 2028.

The Alliance will provide competitive daily rates based on the local contexts.

Location

Remote position with potential opportunities for travel to member countries and to training workshops abroad.

Only applicants from West African member countries will be considered. Female candidates are strongly encouraged to apply.

Please send your application email to the following individuals:

- hndiaye@boad.org
- Jdosseh400@outlook.com