

COMISSÃO DA CEDEAO

COMMISSION DE LA CEDEAO

Agence Régionale pour l'Agriculture et l'Alimentation
ARAA



ECOWAS COMMISSION

Regional Agency for Agriculture and Food
RAAF

NOTICE OF EXPRESSION OF INTEREST NATIONAL RESTRICTED PROCEDURE

PROJECT TO PROMOTE CLIMATE-SMART AGRICULTURE
IN WEST AFRICA

Reference: ARAA/AIC/2025/AMI/010

**SELECTION OF THREE (03) LOCAL NGO TO PROVIDE TECHNICAL SUPPORT TO BENEFICIARIES
OF THE PROJECT TO PROMOTE CLIMATE-SMART AGRICULTURE (CSA) IN WEST AFRICA IN THE
FOLLOWING REGIONS: UPPER EAST; NORTHERN; UPPER WEST AND SAVANNAH IN GHANA**



ADAPTATION FUND

1. This public call for expressions of interest follows the general procurement notice published in Dgmarket.com on 09 March 2021.

2. The Commission of the Economic Community of West African States (ECOWAS) has obtained a grant from the Adaptation Fund through BOAD to finance the Regional Project for the Promotion of Climate Smart Agriculture (CSA) in West Africa, and intends to use part of these funds to make payments under the service contract (intellectual services) entitled selection of three (03) local NGO to provide technical support to the beneficiaries of the CSA project.

3. The mission is to provide technical assistance through local support to farmers benefiting from the project to ensure that the CSA practices and technologies already identified are properly implemented. This service will be provided in the Upper-East, Northern, Upper-West and Savannah regions of Ghana. The contract consists of three (03) missions :

- **Mission 1:** technical support for beneficiaries of the CSA project in the **Upper East region of Ghana.**
- **Mission 2:** technical support for CSA project beneficiaries in the **Northern region of Ghana.**
- **Mission 3:** technical support for CSA project beneficiaries in the **Upper West & Savannah regions of Ghana.**

The duration of the assignment is estimated at twenty-four (24) months from the date of signature of the contract.

4. Interested, legally constituted local NGO are invited to express their interest in providing the services described above by providing the following information that they are qualified to perform the services :

- a) A letter of expression of interest signed by the bidder;
- b) Information justifying the nature of the applicant's activities, its managerial organisation, its experience, its qualifications in the field of services and the ease with which it can mobilise the staff required, the mobilisation of funding from partners over the last three (03) years (2022; 2023; 2024);
- c) If the NGO is a consortium, a copy of the consortium agreement or a letter of intent to form a consortium.

NGO may join forces to strengthen their respective skills in the form of a joint and several grouping. In the case of a consortium, all members of the consortium will be jointly and severally liable for the entire contract, if selected.

Eligible applicants are requested to provide this information in their expressions of interest, not exceeding 15 pages (without annexes).

Each candidate may only tender for one assignment.

5. The Candidates with the required experience and skills in relation to the nature of the assignment will be evaluated and compared, and the most qualified and experienced candidate will be selected. Only the successful candidate should be invited to submit a technical and financial

proposal and then, provided that this proposal is compliant and acceptable, be invited to negotiate the contract. The candidate will be selected according to the selection method based on the consultants' qualifications (QC). The minimum score required to be selected is 70 points. In the event of a tie between two candidates, the candidate with the most C category experience will be ranked higher. If there is still a tie, the candidate with the most experience in category D will be ranked higher. If there is still a tie, the candidate with the most experience in category E will be ranked higher.

Candidates will be assessed based on the following criteria:

Criteria	Scores
A. Nature of the local NGO activities in relation to the service provided Be a legally constituted NGO and have been in existence for at least five (05) years (enclose a certified copy of the receipt and activity reports for the financial years 2022, 2023 and 2024 submitted to the relevant authority).	10 points
B. Technical and managerial organisation of the local NGO	10 points
C. Number of years' experience in implementing climate change projects related to climate-smart agriculture <ul style="list-style-type: none"> - < 5 years = 00 pts, - Entre 5 et 10 years = 05 pts, - > 10 years = 10 pts. Attach the cover page and signature of the agreement/contract with the partner or any other document justifying the performance of the assignment.	10 points
D. Qualifications of the local NGO in the field of services over the last 10 (ten) years <ul style="list-style-type: none"> - Have carried out at least three (03) missions to support producers in implementing water conservation and soil restoration techniques in the project intervention zone, (03 missions = 05 points ; plus 05 additional points per mission up to a maximum of 10 points). - Have completed at least three (03) projects financed by development partners such as ECOWAS, BOAD, USAID, World Bank, European Union, AFD, AECID, DDC, etc.) (03 projects = 05 points ; plus 05 additional points per project up to a maximum of 10 points), Enclose the cover page and signature of the agreement/contract with	30 points 15 points 15 points

Criteria	Scores
the partner or any other document justifying the performance of the assignment.	
E. General qualifications and number of permanent professional staff	40 points
- Number of agri-environmental/environmental engineers with at least 5 years' higher education One (01) engineer = 10 points Two (02) engineers = 20 points	20 points
- Number of senior agricultural technicians (TSA), at least BAC+ 2 or equivalent One (01) TSA = 10 points Two (02) TSA = 20 points	20 points

6. The procedure for this expression of interest will be conducted in accordance with the 'Directives for the procurement of consultancy services financed by a loan or an advance of funds from the West African Development Bank. Candidates are required to comply with the provisions of the WADB's policy on the fight against fraud and corruption (see provisions 1.20 and 1.21 of the Directives). The local NGO must not be engaged for tasks which would be incompatible with its present or past obligations to other third parties or which might make it impossible for it to carry out its task in the best interests of the Contracting Authority.

7. Interested candidates can obtain further information by writing to the following e-mail addresses: procurement@araa.org cc: ctienon@araa.org, indione@araa.org; adasilveira@araa.org, with « AMI010 AIC-BOAD-NGO-GHANA » in the subject line.

Further information is contained in the terms of reference accessible via the drive link: <https://bit.ly/44lG6qF> or on the ARAA website www.araa.org section **Opportunités**.

8. Expressions of interest must be submitted to Drive : <https://bit.ly/3Tv9GUA> no later than :

- Date : **28 july 2025**
- Time : **23 H 59 GMT.**

Expressions of interest must be submitted in the form of a **single PDF file**.

Acting Executive Director



ZONGO Mohamed

